

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, October 9, 2013  
7:30 p.m.**

**CALL TO ORDER**

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:35 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Joseph Silva, Council Members Diana Colvin, Helen Fisicaro and Raquel “Rae” Gonzalez were present.

Staff Present – Interim City Manager Bill Norton, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Assistant City Attorney Christopher Diaz and Administrative Technician III Caitlin Corley were in attendance.

Also Present – City Treasurer Laura Walsh was also in attendance.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda. None were noted. Mayor del Rosario asked for a motion to adopt the agenda.

**Action:** Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Vice Mayor Silva and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

**REPORT FROM CLOSED SESSION**

Mayor del Rosario stated that there was no reportable action taken at the closed session meeting on October 9, 2013 at 6:30 p.m.

**PRESENTATIONS**

- Council presented Detective Sergeant Bart McHale a proclamation in honor of his retirement.

- Police Chief Jon Read introduced new dispatcher Brina Elmore.

## PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:49 p.m. and seeing no one come forward, she closed the public comment period.

## CONSENT CALENDAR

1. Motion to Accept the Minutes from the September 11, 2013 Regular Meeting.
2. Motion to Approve Report of Checks Paid for September 2013.
3. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Third Quarter of 2013.
4. Motion to Adopt an Ordinance Amending Section 5.14.040 of the Colma Municipal Code, Relating to the Determination of Processing Costs and Deposits (second reading).
5. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Section 4.01.060, Relating to Business Registrations (second reading).
6. Motion to Adopt an Ordinance Adding Subchapter 5.17 to the Colma Municipal Code, Relating to Wireless Communications Facilities (second reading).

**Action:** Vice Mayor Silva moved to approve the Consent Calendar items #1 through 6; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

## PUBLIC HEARING

### 7. SALARIES FOR UNREPRESENTED EMPLOYEES

Interim City Manager Bill Norton presented the staff report. Mayor del Rosario opened the public hearing at 7:50 p.m. and seeing no one come forward to speak, she closed the public hearing.

**Action:** Council Member Colvin moved to Adopt a Resolution Establishing Salaries For Unrepresented Employees And Repealing Resolution 2010-08; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

**Action:** Council Member Colvin moved to Adopt a Resolution Approving First Amendment To Employment Contract With Chief Of Police Jon Read; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

8. **COUNCIL MEMBERS SALARIES**

Interim City Manager Bill Norton presented the staff report. Mayor del Rosario opened the public hearing at 7:55 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Gonzalez moved to Introduce an Ordinance Amending Section 1.04.010 of the Colma Municipal Code, Relating to Compensation of Council Members and to Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

9. **CITY ATTORNEY CONTRACT**

Interim City Manager Bill Norton presented the staff report. Mayor del Rosario opened the public hearing at 8:00 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Authorizing a Contract with Best Best & Krieger for City Attorney Services; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

10. **DEVELOPMENT AGREEMENT ORDINANCE**

City Attorney Roger Peters presented the staff report. Mayor del Rosario opened the public hearing at 8:17 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Gonzalez moved to Introduce an Ordinance Adding Subchapter 5.18 to Chapter 5, Zoning, Of the Colma Municipal Code Regarding Procedures and Requirements for Consideration Of Development Agreements and to Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

**NEW BUSINESS**

11. **TOWN HALL RENOVATION**

Director of Public Works Brad Donohue presented the staff report. Mayor del Rosario opened the public hearing at 8:45 p.m. Resident Pat Hatfield made a comment. The Mayor closed the public hearing at 8:47 p.m. Council discussion followed.

**Action:** Council Member Fisicaro moved Authorize the City Manager to Request Proposals for Architectural and Design Services for Colma Town Hall Renovation and Remodel Project; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name                         | Counted toward Quorum |    |         | Not Counted toward Quorum |        |
|------------------------------|-----------------------|----|---------|---------------------------|--------|
|                              | Aye                   | No | Abstain | Present, Recused          | Absent |
| Joanne F. del Rosario, Mayor | ✓                     |    |         |                           |        |
| Joseph Silva                 | ✓                     |    |         |                           |        |
| Diana Colvin                 | ✓                     |    |         |                           |        |
| Helen Fisicaro               | ✓                     |    |         |                           |        |
| Raquel Gonzalez              | ✓                     |    |         |                           |        |
| <i>Voting Tally</i>          | 5                     | 0  |         |                           |        |

## COUNCIL CALENDARING

The next Regular City Council Meeting will be on **Wednesday, November 13, 2013 at 7:30 p.m.** at the Colma Community Center.

## REPORTS

Council Members reported on the events listed below:

Joanne F. del Rosario

ALLICE 10<sup>th</sup> Anniversary Gala, 10/1

Joe Silva

ALLICE 10<sup>th</sup> Anniversary Gala, 10/1

Helen Fisicaro

Business to Business Event, 9/7

Chamber of Commerce Aloha Golf Tournament Dinner, 9/9

Chamber Leadership Forum Panel, 9/13

Colma Creek Protection District Meeting, 9/16

ALLICE 10<sup>th</sup> Anniversary Gala, 10/1

## ADJOURNMENT

The meeting was adjourned by Mayor del Rosario at 9:25 p.m. in memory of LeRoy Canevaro and Robert Lorenzini.

Respectfully submitted,



Caitlin Corley  
Administrative Technician III